



Community Leaders Internship Program
Role Description

MCW Global Affiliate:	Miracle Corners of Rwanda (MCR)		
Internship Main Supervisor:	Adrien Bizimana (MCR Program Officer)	Primary Location:	Bugesera District
Preferred Starting Month:	June – Sept	Internship Duration:	4 months
Mode of internship:	Hybrid (both field and remote based internship)		
If selected hybrid, please mention the month(s) of “in person/field” internship:	June: Remote July: In-field August-September: Remote	At least how many hours/week should the intern commit to during remote internship? (For example, full time is 40 hours / week)	Remote: Part-time (20 hours/week) During In-field: Full-time (40hours/week)

Main Purpose and Scope of the Job: Curriculum Development

Working closely with the Program Officer and Operations Officer, the intern will lead the development of the Entrepreneurship curriculum of MC-Rwanda. This curriculum will be used in training students during the work readiness/entrepreneurship courses.

Role Description

Main Roles and Responsibilities:

- Review and recommend textbooks and other educational materials
- Design community-based entrepreneurship module
- Design a teachers’ guide for the curriculum
- Propose the effective methods aligned to curriculum developed
- Design lesson plan template aligned with curriculum
- Make a community need assessment and use it to develop a responsive module and curriculum
- Assess and discuss curriculum standards
- Align core competencies and generic competencies in the curriculum and adapt the content to curriculum
- Identify the gaps in existing business-oriented curricula and focus on them in the current curriculum

Activities that will be conducted during “in-person” internship:

- Make a community need assessment and use it to develop a responsive module and curriculum
- Identify the gaps in existing business-oriented curricula and focus on them in the current curriculum



- Visit Entrepreneurship hubs, training centers, Start-up incubations and other stakeholders to learn business/entrepreneurship environment in Rwanda
- Design community-based entrepreneurship module
- Design a teachers’ guide for the curriculum

Qualifications and Education Requirements:

- Must have successfully completed MCW’s Fellowship or Conference
- Must be available to complete internship period
- Must have prior relevant experience of working on community initiatives and development projects
Must be well-aware of MCW Global's vision, mission and overall programs
- Ability to lead and write competence-based curriculum; worksheets and other trainers’ guides
- Ability to work collaboratively in team of curriculum developers
- Ability to meet deadlines
- Ability to plan, organize and conduct training conferences and workshop

Preferred Skill-set and Attitudinal Mindset for the Job:

- Should be willing to come out of his/her comfort zone, open to taking up challenges and should have a knack to learn and grow
- Must be clear in identifying his/her Personal Development Plan (PDP) and what does the applicant want to achieve from the internship
- Project Management skills with strong development programming experience;
- Experience working in and leading partnerships and consortia;
- Experience in project security and risk management,
- Have an understanding of volunteering for development;
- Setting quality control standards and tracking implementation.

Preferable Measurable Outcomes for both the Organization and the Intern:

- One entrepreneurship curriculum completed
- 100% of the curriculum have accompanying lesson plans
- One Community Needs Assessment completed
- Hands-on experience acquired in writing community-based curriculum
- Experience gained by interns to work with a multi-cultural team, across various departments to see a project through to completion
- Knowledge and skills acquired by interns about project planning, monitoring and evaluation

About MCR (Bugesera district, Rwanda)

Miracle Corners Rwanda is based in Rwanda; specifically in Eastern Province; District of Bugesera; Sector Nyamata; cell Kayumba ; Village Kayenzi. This town is located in Eastern Province of Rwanda just about 45 drive from Kigali International Airport. (41km)

Submitted By:	Program Officer, MCR	Date:	Dec 23, 2021
Approved By:	Director, Strategy and Impact	Date:	Jan 18, 2022